

Road Occupation Application

Concrete Pour / Exclusion Zone

General Local Law No .1 (2015)

Property Address:

Street No:		Street:				
Suburb:			Postcode:			

APPLICANT:

Name:					
Organisation Name:		ABN:			
Street Address:		Suburb:			
Postal Address:		Suburb:			
Phone:		Mobile:			
Email:					

TRAFFIC MANAGEMENT PROVIDER:

Name:					
Organisation Name:		ABN:			
Street Address:		Suburb:			
Postal Address:		Suburb:			
Phone:		Mobile:			
Email:					

DESCRIPTION OF PROPOSED WORK & SPACE TO BE OCCUPIED:

Description of Works:

Why are you applying for this permit?

Description of equipment occupying Council land:

i.e. Concrete Truck, Pump?

Closures:

FOOTPATH LANES OF TRAFFIC NO CLOSURE

Occupation Dimension:

[LENGTH _____ M X WIDTH _____ M]

Start Date:

Completion Date:

[TOTAL DAYS:] **EXACT DATES ONLY***

Hours of Occupation:

AM/PM TO AM/PM

Permit fee & associated Charges:

To be calculated at the time of application lodgement. In some circumstances a request for a refundable bond may be applicable.
- Application Lodgement Fee
- Permit Fee
- Occupation Fee
- Inspection fee

APPLICATION CHECKLIST

- Completed application form (including this page) with the attached documents.
- Copy of Certificate of Currency for public liability insurance 20 million minimum.
- Traffic management plan(s) for the proposed works prepared by a qualified person, as required by the Road Management Act 2004 and Road Safety Act 1986. The plan must be site specific and include the details of how you propose to place, erect, dismantle and/or undertake the proposed works. All works are to be clearly delineated and signed in accordance with the relevant Acts, Regulations, Australian Standards, and Codes of Practice.
- Copy of consented VicRoads MOA (if applicable)
- Copy of courtesy letter for any full road closures and or restricted vehicle access as indicated on your traffic management plan. The letter **must** be approved by Council before distributing. There is a requirement for 7 days notification to properties within 150m of the closure.
- Payment Details

CREDIT CARD PAYMENT:

Cardholder Name: _____
Card Number: _____
Card Expiry Date: _____/_____/_____ CVV: _____

ACCEPTANCE OF TERMS & CONDITIONS

By signing this application:

- I declare that I am authorised to make application and that all information in this application is true and correct.
- I have read, acknowledged and accepted all of the terms, conditions and disclosures contained in this document.
- I understand and accept that all fees are non-refundable

Name

Signature

Date

APPLICATION LODGEMENT

[IN PERSON 8:30am – 5:00pm] [POSTAL] [ELECTRONIC]

Greensborough Municipal Offices Level 3 / 1 Flintoff Street, GREENSBOROUGH VIC 3088 Telephone: +61 3 9490 4222	Banyule City Council Municipal Laws Unit PO Box 94 GREENSBOROUGH VIC 3088	Fax: +61 3 9499 9475 Email: construction.management@banyule.vic.gov.au [Note] A minimum of 5 business days' notice is required for all application submission requests.
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