

Freedom of Information Part II

Information Statement

CD 17048 | Updated June 2025



This Statement is prepared by Banyule City Council (Council) and provides information about the matters set out in section 7 of the *Freedom of Information Act 1982* (Vic).

This Statement was reviewed and updated on 30 June 2025.

Introduction

Part II Statement

In accordance with Part II of the *Freedom of Information Act 1982* ('FOI Act') this document provides the community with guidance on how to effectively exercise their general right of access information, in the possession of Banyule City Council.

The purpose of Council's Part II Statement is to:

- provide an overview of how Banyule Council operates;
- help the community to identify potential documents of interest; and
- outline the different options to access information.

This Part II Statement is categorised by:

1. Organisation and functions
2. Categories of documents
3. Freedom of information
4. Publications
5. Rules, Policies and Procedures

The Part II Statement gives effect to the public transparency principles contained in Section 58 of the *Local Government Act 2020* and operates in conjunction with Banyule City Council's [Public Transparency Policy](#).

To facilitate transparency and access, information is publicly available on Council's [website](#).

Statement 1: Organisation and Functions of Council

The **City of Banyule** is a local government area located in the north-eastern suburbs of Melbourne. It was created under the *Local Government Act 1989* and established in 1994 as an amalgamation of former councils.

Our Structure and Functions

Councillors

Banyule City Council consists of 9 wards, each represented by its own Councillor. A Mayor and Deputy Mayor are elected annually by Councillors.

Councillors are elected as representatives of all residents and ratepayers within the municipality and provide a link between the community and Council. They are responsible for setting the objectives and strategic directions, determining policy, ensuring that Council services meet community needs and monitoring organisational performance.

The *Local Government Act 2020* requires all Councillors to observe the [Model Councillor Code of Conduct](#) (Model Code of Conduct).

Council officers and organisation structure

The Council's administration is led by the Chief Executive Officer (CEO) who operates under the guidance of the elected Council. The CEO is supported by the Executive Management Team consisting of 4 directorates and the executive office who are responsible for ensuring that the Council is able to deliver services effectively and efficiently to the community. Each Director heads a specific area of responsibility and is supported by Business Unit Managers and their staff.

Council structure:

- **Chief Executive Officer**
 - Office of the CEO and Councillors
 - Manager Governance and Integrity

- **Director Corporate Services**
 - Chief Financial Officer
 - Manager People & Culture
 - Manager Business Technology & Transformation
 - Manager Customer Experience

- **Director Community Wellbeing**
 - Manager Advocacy, Communication, Engagement and Performance
 - Manager Healthy & Active Communities
 - Manager Family & Community Services
 - Manager Inclusive & Creative Communities

- **Director City Development**
 - Manager Transport & Engineering
 - Manager City Planning, Safety & Amenity
 - Manager City Futures
 - Manager Strategic Properties and Projects

- **Director Assets & City Services**
 - Manager Delivery & Assets
 - Manager Operations
 - Manager Parks & Natural Environment

Department profiles are contained in the Annual Report which can be accessed on Council's [website](#).

Our Role and Overarching Governance Principles

The role of a Council in conjunction with the overarching governance principles, as prescribed by the *Local Government Act 2020* are as follows:

“The role of a Council is to provide good governance in its municipal district for the benefit and wellbeing of the municipal community”.

Overarching Governance Principles

- Council decisions are to be made, and actions considered with the relevant law;
- Priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- The economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- The municipal community is to be engaged in strategic planning and strategic decision making;
- Innovation and continuous improvement is to be pursued;
- Collaboration with other Councils and Governments and statutory bodies is to be sought;
- The ongoing financial viability of the Council is to be ensured;
- Regional, state and national plans and policies are to be considered in strategic planning and decision making; and
- The transparency of Council decisions, actions and information is to be ensured.

Key Legislation, Regulations, Codes and Local Laws impacting Banyule City Council

Council exercises its powers and performs its functions through the enforcement and administration of a number of Federal Acts, Victorian Acts and Regulations Codes and Council Local Laws.

The principle legislation governing the establishment and operation of Banyule Council is the [Local Government Act 2020](#) and the [Local Government Act 1989](#), along with various Regulations made under the Acts including:

[Local Government \(Electoral\) Regulations 2020](#)

[Local Government \(General\) Amendment Regulations 2023](#)

[Local Government \(General\) Regulations 2015](#)

[Local Government \(Governance and Integrity\) Regulations 2020](#)

[Local Government \(Infringement Notices\) Regulations 2024](#)

[Local Government \(Land Information\) Regulations 2021](#)

[Local Government \(Long Service Leave\) Regulations 2021](#)

[Local Government \(Planning and Reporting\) Regulations 2020](#)

[Local Government Revocation Regulations 2020](#)

[Local Government Revocation Regulations 2021](#)

In accordance with section 111 of the *Local Government Act 1989* (Vic), Banyule Council has also issued various Local Laws and rules relating to the operation and powers of Council including:

[Community Local Law 2025](#)

[Governance Local Law No 2 \(2022\)](#)

The following non-exhaustive list indicates as far as practicable the additional Acts, Regulations and Local Laws that apply to and are enforced by Council:

<u>Other Acts and Regulations</u>	
<ul style="list-style-type: none">• <i>Aboriginal Heritage Act 2006</i>• <i>Associations Incorporations Reform Act 2012</i>• <i>Australian Citizenship Act (Cth) 2007</i>• <i>Australian Consumer Law</i>	<ul style="list-style-type: none">• <i>Magistrates' Court Act 1989</i>• <i>Major Transport Projects Facilitation Act 2009</i>• <i>Metropolitan Fire Brigades Act 1958</i>

Other Acts and Regulations

- | | |
|--|--|
| <ul style="list-style-type: none"> • <i>Building Act 1993</i> • <i>Building Regulations 2018</i> • <i>Catchment and Land Protection Act 1994</i> • <i>Cemeteries and Crematoria Act 2003</i> • <i>Charter of Human Rights and Responsibilities Act 2006</i> • <i>Children, Youth and Families Act 2005</i> • <i>Children's Services Act 1996</i> • <i>Children's Services Regulations 2009</i> • <i>Civil Procedure Act 2010</i> • <i>Climate Change Act 2017</i> • <i>Community Services Act 1987</i> • <i>Conservation, Forests and Land Act 1987</i> • <i>Constitution Act 1975</i> • <i>Country Fire Authority Act 1958</i> • <i>Country Fire Authority Regulations 2014</i> • <i>Crown Land (Reserves) Act 1978</i> • <i>Cultural and Recreational Lands Act 1963</i> • <i>Dangerous Goods Act 1985</i> • <i>Development Victoria Act 2003</i> • <i>Disability Act 2006</i> • <i>Domestic Animals Act 1994</i> • <i>Drugs, Poisons and Controlled Substances Act 1981</i> • <i>Education and Care Services National Law Act 2010</i> • <i>Education and Care Services National Law Regulations 2011</i> • <i>Education and Training Reform Act 2006</i> • <i>Electoral Act 2002</i> • <i>Electoral Regulations 2012</i> • <i>Electrical Safety Act 1998</i> • <i>Electronic Transactions (Victoria) Act 2000</i> • <i>Emergency Management Act 2013</i> • <i>Emergency Management Revocation Regulations 2012</i> • <i>Environment Protection Act 2017</i> • <i>Environment Protection Amendment Act 2018</i> • <i>Equal Opportunity Act 2010</i> • <i>Estate Agents Act 1980</i> • <i>Evidence Act 2008</i> • <i>Family Violence Protection Act 2008</i> • <i>Fences Act 1968</i> • <i>Fences Amendment Act 2014</i> • <i>Filming Approval Act 2014</i> • <i>Financial Institutions Duty Act 1982</i> • <i>Fines Reform Act 2014</i> • <i>Fines Reform Amendment Act 2014</i> • <i>Fire Services Property Levy Act 2012</i> • <i>Flora and Fauna Guarantee Act 1988</i> • <i>Food Act 1984</i> • <i>Food Standards Code 2016</i> • <i>Freedom of Information Act 1982 (Vic)</i> • <i>Freedom of Information (Access Charges) Regulations 2014</i> | <ul style="list-style-type: none"> • <i>Mineral Resources (Sustainable Development) Act 1990</i> • <i>National Parks Act 1975</i> • <i>Oaths and Affirmations Act 2018</i> • <i>Oaths and Affirmations (Affidavits, Statutory Declarations and Certifications) Regulations 2018</i> • <i>Occupational Health and Safety Act 2004</i> • <i>Occupational Health and Safety Regulations 2017</i> • <i>Ombudsman Act 1973</i> • <i>Parks Victoria Act 2018</i> • <i>Payroll Tax Act 2007</i> • <i>Pipelines Act 2005</i> • <i>Planning and Environment Act 1987</i> • <i>Planning and Environment Regulations 2015</i> • <i>Planning and Environment (Fees) Regulations 2016</i> • <i>Planning and Environment (Planning Schemes) Act 1996</i> • <i>Plant Biosecurity Act 2010</i> • <i>Prevention of Cruelty to Animals Act 1986</i> • <i>Prevention of Cruelty to Animals Regulations 2019</i> • <i>Privacy and Data Protection Act 2014</i> • <i>Property Law Act 1958</i> • <i>Protected Disclosure Act 2012</i> • <i>Public Health and Wellbeing Act 2008</i> • <i>Public Health and Wellbeing Regulations 2019</i> • <i>Public Interest Disclosures Act 2012</i> • <i>Public Interest Disclosure Regulations 2019</i> • <i>Public Records Act 1973</i> • <i>Public Records Regulations 2013</i> • <i>Racial and Religious Tolerance Act 2001</i> • <i>Rail Safety (Local Operations) Act 2006</i> • <i>Residential Tenancies Act 1997</i> • <i>Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2010</i> • <i>Road Management Act 2004</i> • <i>Road Management (General) Regulations 2019</i> • <i>Road Management (Works and Infrastructure) Regulations 2015</i> • <i>Road Safety Act 1986</i> • <i>Road Safety (Road Rules) 2009</i> • <i>Road Safety (General) Regulations 2019</i> • <i>Road Safety (Vehicles) Regulations 2021</i> • <i>Road Safety (Traffic Management) Regulations 2019</i> • <i>Road Safety Road Rules 2017</i> • <i>Rooming House Operators Act 2016</i> • <i>Rooming House Operators Regulations 2017</i> • <i>Sale of Land Act 1962</i> |
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<u>Other Acts and Regulations</u>	
<ul style="list-style-type: none"> • <i>Freedom of Information Regulations 2019</i> • <i>Gambling Regulation Act 2003</i> • <i>Gender Equality Act 2020</i> • <i>Geothermal Energy Resources Regulations 2016</i> • <i>Geographic Place Names Act 1998</i> • <i>Graffiti Prevention Act 2007</i> • <i>Health Act 1958</i> • <i>Health (Immunisation) Regulations 1999</i> • <i>Health (Prescribed Accommodation) Regulations 2001</i> • <i>Health Records Act 2001</i> • <i>Health Records Regulations 2023</i> • <i>Health Services Act 1988</i> • <i>Heavy Vehicle National Law Application Act 2013</i> • <i>Heritage Act 2017</i> • <i>Housing Act 1983</i> • <i>Impounding of Livestock Act 1994</i> • <i>Independent Broad-Based Anti-Corruption Commission Act 2011</i> • <i>Infrastructure Victoria Act 2015</i> • <i>Infringements Act 2006</i> • <i>Infringements (General) Regulations 2006</i> • <i>Infringements Regulations 2016</i> • <i>Land Acquisition and Compensation Act 1986</i> • <i>Land Acquisition and Compensation Regulations 2021</i> • <i>Land Act 1958</i> • <i>Land Regulations 2016</i> • <i>Land Tax Act 2005</i> • <i>Land Tax Regulations 2015</i> • <i>Landlord and Tenant Act 1958</i> • <i>Libraries Act 1988</i> • <i>Liquor Control Reform Act 1998</i> • <i>Livestock Disease Control Act 1994</i> • <i>Local Jobs First Act 2003</i> 	<ul style="list-style-type: none"> • <i>Second Hand Dealers and Pawnbrokers Act 1989</i> • <i>Sherriff Act 2009</i> • <i>Shop Trading Reform Act 1996</i> • <i>Sport and Recreation Act 1972</i> • <i>Subdivision Act 1988</i> • <i>Subdivision (Fees) Regulations 2016</i> • <i>Subdivision (Procedures) Regulations 2021</i> • <i>Subordinate Legislation Act 1994</i> • <i>Summary Offences Act 1966</i> • <i>Surveillance Devices Act 1999</i> • <i>Surveying Act 2004</i> • <i>Sustainability Victoria Act 2005</i> • <i>Tobacco Act 1987</i> • <i>Tobacco Amendment Act 2016</i> • <i>Transfer of Land Act 1958</i> • <i>Transport Integration Act 2010</i> • <i>Transport (Safety Schemes Compliance and Enforcement) Act 2014</i> • <i>Urban Renewal Authority Victoria Act 2003</i> • <i>Valuation of Land Act 1960</i> • <i>Victorian Civil and Administrative Tribunal Act 1998</i> • <i>Victorian Data Sharing Act 2017</i> • <i>Victorian Inspectorate Act 2011</i> • <i>Victorian Local Government Grants Commission Act 1976</i> • <i>Victorian State Emergency Services Act 2005</i> • <i>Victorian Urban Development Authority Amendment (Urban Renewal Authority Victoria) Act 2011</i> • <i>Water Act 1989</i> • <i>Wildlife Act 1975</i> • <i>Workers Compensation Act 1958</i> • <i>Working with Children Act 2005</i> • <i>Workplace Injury Rehabilitation and Compensation Act 2013</i> • <i>Workplace Injury Rehabilitation and Compensation Regulations 2014</i>

Current Victorian legislation is available on the Victorian Legislation and Parliamentary Documents website [here](#). Council's local laws are available on Council's website at: [Local laws | Banyule Council](#).

Decision-making powers

Council exercises its decision-making powers through Council meetings. All Council meetings are held in the Council Chamber, are open to the public and can be viewed online at [Councillors and Council meetings | Banyule Council](#).

Further details of specific decision-making powers held by Council and Council officers in relation to the above legislation can be found in Council's Instruments of Delegation and Authorisation. These are available for public inspection and on Council's website at [Register-of-Delegations-and-Authorisations | Banyule Council](#) and [Register of Authorised Officers | Banyule Council](#).

Community Engagement

Council is committed to the community engagement principles contained in section 56 of the *Local Government Act 2020*, which aims to ensure that members of the community have timely access to relevant information they need to participate in the Council decision-making process.

Council is guided by its Community Engagement Policy, which is available [on our website](#). The purpose of the policy is to document and communicate our commitment to, principles for and approach to high-quality community engagement that is valued by the community and stakeholders.

Banyule uses a range of consultation and engagement approaches including:

- Feedback forms, surveys and questionnaires
- Community information sessions
- Workshops
- Social media
- Specific consultation processes required by legislation (e.g. Planning permit applications)
- Online forums; and
- Advisory Committees

Council uses “Shaping Banyule”, a website focused on community consultation and engagement on current projects, plans and strategies within the municipality. Further information can be found on the Shaping Banyule website at [Shaping Banyule | Banyule Council](#)

Statement 2: Categories of Documents held by us

Council maintains a variety of documents and records in delivering Council's functions and services. These include documents generated by Council and those received from various third parties. The following is a non-exhaustive list and demonstrates a representative sample of the categories of documents held by Council.

- Annual report – comprising the Report of Operations, Performance Statement and Financial Report
- Building and planning permits and associated documents including plans
- Cat and dog registration application and registrations issued
- Correspondence (general and Councillor)
- Council and Committee agendas and minutes/notes of meetings
- Council budget
- Council plan
- Council publications and newsletters
- Council resolutions
- Customer Relation Management cases (customer service requests)
- Databases
- Disclosures and declarations of conflict of interest, gifts and public interest disclosures
- Documents relating to public consultation processes and outcomes (feedback forms, surveys, objections, data/ statistics etc.)
- Emergency management records
- Enforcement documents (e.g. local laws, building and planning enforcement)
- Grant applications, tenders and tender evaluation material
- Internal administration documents relating to staff management and the operation of Council, organisational and staffing records, financial and resource management records, audit records and internal operating procedures
- Internal working documents (e.g. correspondence, discussion/meeting records, notes etc.)
- Legal documents including contracts, leases, agreements, licences, instruments of Delegation, instruments of appointment and authorisations, legal advice, and court documents
- Local Laws permit applications and permits issued
- Mailing lists
- Maintenance records for Council assets
- Maternal and child health records, including immunisation records
- Media releases and general advertising
- Memorandums of Understanding and Service Agreements
- Officer reports and recommendations
- Photos, videos, phone recordings, CCTV and geo-spatial imagery data
- Plans, maps and drawings relating to properties, roads, Council assets etc
- Policies, guidelines, strategies and plans, including their development and implementation
- Public and stakeholder consultation processes and outcomes
- Records associated with capital works, engineering and road network
- Records associated with public events and cultural programs
- Records of land transfers, subdivisions and the history and use of land and roads
- Records of the administration and enforcement of legislation and Local Laws
- Reports prepared by external consultants

- Requests under the Freedom of Information Act 1982 and associated documents relevant to those requests
- Residential parking permit applications and permits issued
- Risk Management assessments and associated documentation
- Standard operating procedures
- Surveys, statistics and data
- Training material
- Written and verbal complaints received and records of any subsequent investigations

Files within these categories are held and maintained in accordance with best practice records management principles, the *Public Records Act 1973*. This includes regular archiving and disposal of records undertaken in accordance with Public Records Office Victoria (PROV) retention and disposal authorities.

Statement 3: Freedom of Information Arrangements

Requests to access documents should be directed first to the Council department primarily responsible for maintaining the information you require. Requests to access documents not available through the relevant department can be made under the *Freedom of Information Act 1982 (Act)*.

Under the Act formal requests must be made in writing and be accompanied by an application fee of **\$33.60** unless a waiver or reduced fee is sought in which supporting documentation must be provided. If payment is by cheque or money order it should be made out to Banyule City Council.

FOI Requests may be submitted by the following means:

Via Council's online application portal at: [FOI Application form | Banyule Council](#)

Via e-mail: FOI@banyule.vic.gov.au

Via post to:

Freedom of Information Officer
Banyule City Council
PO Box 94
GREENSBOROUGH VIC 3088

In person at Council's service centres located at Greensborough and Ivanhoe

In addition to the above to assist in processing the request:

- If applying on behalf of someone else, a written authority from that person must be provided.
- If seeking your own personal affairs information, or your child's personal affairs information we may ask for proof of identity.

A request for access must provide such information as is reasonably necessary to enable an Officer to identify the documents sought. Applicants will be notified of Council's decision and their review rights within 30 days of Council receiving the request.

It should be noted that a charge of \$25.22 per hour or part of an hour will apply to recover the cost of the time taken to search for and identify the documents, and a cost of 20 cents per A4 page will be charged for printed copies.

For further information and advice on making a request or about the Freedom of Information process, please call a member of the Governance & Integrity team on 03 8673 4396 or access the website at [Freedom of Information | Banyule Council](#)

[Additional information can be found at the Office of the Victorian Information Commissioner's \(OVIC\) website.](#) OVIC is the primary regulator and oversight body of the Victorian public sector with regards to the FOI Act.

Statement 4: Publications and Documents Available for Inspection

Publications, mailing lists (subscriptions), websites and social media

We provide community information through a variety of publications, websites and through social media channels.

Publications

Council publishes the [Banyule Banner](#), our bi-monthly community magazine which is distributed to all local households. Individual ward newsletters titled *News From Our Neighbourhood* are also distributed quarterly.

Subscriptions

You can subscribe to the following mailing lists online:

[e-news](#) - providing periodic tailored e-mail updates.

[Age in Focus Newsletter](#) - our quarterly newsletter for local older adults.

[Greenwrap Newsletter](#) – environment events and news updates.

[Local Jobs Newsletter](#) – jobs seeker information, employment, training and volunteering opportunities.

[Social Enterprise Newsletter](#) – opportunities, insights and information about our programs.

Website

Council operates several websites including:

[Banyule Council](#) – our main website.

[Shaping Banyule](#) – our public consultation and engagement website.

[Banyule Business](#) - our website to assist new and existing local businesses.

Social Media

Council operates several social media accounts on various platforms including:

[Instagram](#)

[Facebook](#)

[YouTube](#)

Documents Available for Public Inspection

Banyule Council is required by law to collect and make publicly available a range of documents and registers which are available for public inspection. Inspections can be arranged by contacting the department primarily responsible for managing the information or by contacting the Governance Team via email at governance@banyule.vic.gov.au.

For public in person inspections, a written request for appointment is necessary. Inspection by appointment only is between 8.30am–5pm at the Council Offices located at 1 Flintoff Street, Greensborough 3088 [View Map](#).

You can also access an online register of documents [here](#):

In accordance with Regulation 12 of the *Local Government (General) Regulations 2015* the following documents are available for inspection:

- A document containing details of overseas or interstate travel (other than interstate travel by land for less than 3 days) undertaken in an official capacity by any Councillor or member of Council staff in the previous 12 months
- Public Agendas and Minutes of Ordinary and Special Meetings held in the previous 12 months
- A register of delegations kept under sections 87(1) and 98(4) of the Act, including the date on which the last review took place under sections 86(6) and 98(6), respectively, of the Act
- A list of all leases involving land which were entered into by the Council as lessor, including the lessee and the terms and the value of the lease
- A register maintained under section 224(1A) of the Act of authorised officers appointed under that section
- A list of donations and grants made by the Council in the previous 12 months
- In addition to this, the *Local Government Act 2020* and other Acts under which local government operates, stipulate the following information is available for public inspection:
 - Register of Interests (Section 81(10))
 - Election campaign donation returns (Section 62A)
 - Councillor Reimbursement Policy (Section 75B)
 - Model Councillor Code of Conduct (Section 76C)
 - If Council passes a resolution to reappoint a [person](#) as its Chief Executive Officer without advertising the position, the [Council](#) must make details of the [person's](#) proposed total remuneration under the new contract (Section 94)
 - A copy of and Council proposed local law and explanatory document setting out prescribed details in relation to the local law (Section 119)
 - Copies of Local Laws operative within the municipality (Section 120)
 - Accounts and records of Council transactions (Section 140)
 - Annual Report (Section 133)
 - Annual Budget (Section 127)
 - Council Plan and Strategic Resource Plan (Section 125 & 126)
 - Details of Differential Rates (Section 161)
 - Where Council has given public notice of an intention to declare a special rate, a special charge, or a combination of both, copies of the proposed declaration will be available for at least 28 days after the publication of the notice (Section 163)
 - Best Value – Quality and cost standards (Section 208)
 - Copies of the preliminary and final reports for the last Electoral Representation Review (Section 219F)
 - Procurement Policy (Section 186A)
 - Register of all building permits issued (Building Act 1993, Section 31)
 - A register of occupancy permits, certificates of final inspection, temporary approvals and amendments (Section 74)
 - A register of emergency orders, building notices and building orders (Section 126)
 - Certificates of final inspection, building and occupancy permits issued in the preceding 10 years, any current statement under Building Regulation 502 or 503, current building notices and building orders (Building Regulations 2006 r326[1])
 - Information on the likelihood that a given property is susceptible to flood, termites, bushfire and/or snowfalls, and that a given property is within the area of designated land or works as prescribed by regulation 806 (r326[2])
 - Approval dates of the mandatory notification stages for building works (r326[3])
 - Register of all registered dogs and cats in the Municipal District (Domestic Animals Act 1994, Section 18)

- A copy of the Victorian Planning Provisions and any amendments (Planning & Environment Act 1987, Section 42)
- A copy of amendments and submissions to the Minister for Planning requesting amendments and exemption to a planning scheme (Section 18, 21)
- A copy of panel hearing reports and submissions to amend a planning scheme (Section 26)
- A copy of an amended planning scheme (Section 42)
- A register of planning permit applications, decisions and determinations (Planning & Environment Act 1983, Section 49)
- A copy of objections to permit applications and applications for amendment of permits during the period which an application may be made for review of a decision on the application (Section 57)
- Copies of Council issued permits (Section 70)
- A copy of agreements Council has entered into with an owner of land in the area covered by a planning scheme for which it is a responsible authority (Section 179[2])
- A register of Section 173 Agreements entered into by the Municipality (Planning and Environment Act 1987, Section 179)
- A copy of the Municipal Public Health and Wellbeing Plan (Public Health and Wellbeing Act 2008, Section 26(7))
- Details of Food Premise Registrations, renewals and transfers in relation to particular food premises, including details of orders to suspend or revoke registration of food premises (Food Act 1984, Section 43)
- Councils Public Road Register
- Public Interest Disclosure Procedures

Statement 5: Rules, Policies and Procedures

This is a non-exhaustive list of current public facing strategies, plans, policies, guidelines and procedures available [online](#) that govern its daily operations and support its administrative and statutory functions:

POLICIES (Online)	
Activity Centre Car Parking Policy Age-Friendly Banyule Policy Statement Art Collection Policy Call Recording Operating Policy Child Safe Policy Community Engagement Policy Committee Policy 2025 Councillor Expense Policy Council Order for the control of Dogs and Cats in Public Places Councillor Gift Policy Councillor Social Media Policy Complaint Management Policy and Guidelines Customer Experience Policy Debt Collection Policy Drug and Alcohol Policy Fair Access in Sport Policy Footpath Trading Policy Gambling Harm Prevention Policy Governance Rules and Election Period Policy Heat and UV Protection Policy Interim Social and Affordable Housing Policy Kerbside Contamination Management Policy Parklet Policy Privacy Policy Privacy Policy Statement - CHSP Procurement Policy Public Art Policy Public Transparency Policy Rates Financial Hardship Assistance Policy Residential Parking Permit Policy Residential Vehicle Crossing Policy Rights of Way Policy Smokefree Outdoors Policy Social Media Policy and Guidelines	Special Charge Scheme Policy Sporting Facilities User Guide and Allocation Policy Surveillance in Public Places Policy Unreasonable Customer Behaviour Policy Volunteer Policy Child Safe Policy Community Engagement Policy Committee Policy 2025 Councillor Expense Policy Ivanhoe Parking Plan Ivanhoe Sports Precinct Plan Ivanhoe Structure Plan Municipal Emergency Management Plan (MEM Plan) Neighbourhood Safer Places Plan Public Open Space Plan 2016-2031 Public Toilet Plan Recreation Plan 2017-2021 Road Management Plan 2021-2025 and Road Register Safe Travel Plan 2016-2026 Safer Banyule Plan 2017-2021 Social Enterprise Action Plan 2020-2025 Stewardship Strategic Plan 2019-2021 Towards Zero Waste Management Plan Water Plan 2019-2023 Watsonia to Rosanna Urban Design and Landscape Plan Workplace Gender Equality Action Plan Year 3 Annual Action Plan 2023-2024 of Council Plan 2021-2025 Year 4 Annual Action Plan 2023-2024 of Council Plan 2021-2025 Youth Spaces Plan

STRATEGIES (Online)	
Aquatic Strategy Bicycle Strategy 2018-2028 Communications Strategy Creative Banyule: Arts & Culture Strategy 2023-2031 Economic Development Strategy 2023-2028 Graffiti Strategy 2020-24 Heritage Strategy 2024-2034 Housing Strategy 2024	Inclusive Local Jobs Strategy 2020-2025 Marrageil Strategy 2024-2031 Neighbourhood Character Strategy 2012 and 2024 Rights of Way Strategy 2014-2024 Social Enterprise Strategy 2020-2025 Urban Forest Strategy Walking Strategy 2018-2028 Weed Management Strategy

PLANS (Online)	
10-Year Financial Plan 2022-2032 Aboriginal and Torres Strait Islander Plan 2017-2021 Active Banyule – Sport and Recreation Plan Bicycle Strategy and Action Plan 2022- 2027 Biodiversity Plan 2019-2022 Community Infrastructure Plan 2022-2033 Community Climate Action Plan Corporate Emissions Reduction Plan Council Plan 2017–2021 and 2021-2025 Community Infrastructure Plan 2022-2033 Community Climate Action Plan Corporate Emissions Reduction Plan Council Plan 2017–2021 and 2021-2025 Creative Banyule: Arts & Culture Strategy 2023-2031 Domestic Animal Management Plan 2017-2021 and 2022-2026 Dumped Rubbish and Litter Plan 2017-2021 Energy Saving Plan 2014-2017 Economic Development Strategy 2023-2028 Graffiti Strategy 2020-24 Heritage Strategy 2024-2034 Housing Strategy 2024 Greensborough Parking Plan Health and Wellbeing Plan Heidelberg West Business Park Masterplan Home Emergency Plan Inclusive Banyule Plan 2022-2026 Inclusive Local Jobs Action Plan 2020-2025 Municipal Emergency Management Plan (MEM Plan)	Neighbourhood Character Strategy 2012 and 2024 Rights of Way Strategy 2014-2024 Social Enterprise Strategy 2020-2025 Urban Forest Strategy Walking Strategy 2018-2028 Weed Management Strategy Innovate Reconciliation Action Plan Integrated Transport Plan 2015-2035 Ivanhoe Parking Plan Ivanhoe Sports Precinct Plan Ivanhoe Structure Plan Neighbourhood Safer Places Plan Public Open Space Plan 2016-2031 Public Toilet Plan Recreation Plan 2017-2021 Road Management Plan 2021-2025 and Road Register Safe Travel Plan 2016-2026 Safer Banyule Plan 2017-2021 Social Enterprise Action Plan 2020-2025 Stewardship Strategic Plan 2019-2021 Towards Zero Waste Management Plan Water Plan 2019-2023 Watsonia to Rosanna Urban Design and Landscape Plan Workplace Gender Equality Action Plan Year 3 Annual Action Plan 2023-2024 of Council Plan 2021-2025 Year 4 Annual Action Plan 2023-2024 of Council Plan 2021-2025 Youth Spaces Plan

FRAMEWORKS (Online)	
Ageing Well Framework 2024-2030 Child and Youth Framework 2021-2031 Climate Adaption Framework On Street Parking Framework	Public Realm Framework Road and Place Naming Framework Social Infrastructure Framework Tree Management Framework

KEY DOCUMENTS (Online)	
Annual Report/s (including historical) Asset Plan 2022-2032 Banyule Community Vision 2041 Banyule Plan Banyule Plan - Delivery Plan Banyule Service Promise	Budget Financial Plan Health and Wellbeing Plan Key Initiatives Plan Revenue and Rating Plan

Statement 6: Council Committees

Advisory Committees are made up of Councillors and community members and supported by Council staff. The Committee Policy and the [Committee Code of Conduct](#) applies to every member who chooses to participate on an advisory committee or informal group. These were drawn from broader national guidelines and are not negotiable.

Banyule Council has the following community Advisory Committees:

- Arts and Culture Advisory Committee
- Connected Communities Advisory Committee
- Environment and Climate Action Advisory Committee
- First Nations Advisory Committee
- Sustainable Living Advisory Committee

Further information on Community Advisory Committees can be found on Council's website at: [Community Advisory Committees | Banyule Council](#).

The Audit and Risk Committee reports to Council and provides appropriate advice, recommendations and decision making relevant to its charter as well as overseeing its audit program.

Further information can be found on Council's website at: [Audit and Risk Committee | Banyule Council](#)

END OF STATEMENT